

Datchet St Mary's Primary Academy Parent Council Meeting minutes

	Key points of discussion	Action points	By whom and when
1.	Water fountain NG is getting quotes for 1 -2 water fountains in the playground.	Ongoing	NG-ongoing
2.	Staffing The school is now fully staffed and they have advertised for a replacement Year 2 teacher so the recruitment process is underway. NG has kept parents fully informed where there have been staffing issues (Year 1 and 2) and has been proactive in finding staff. A question was asked about staff turnover. NG explained that she is looking into staff development, opportunities for growth and ways to make the school more attractive for teaching staff.		
3.	After School Club Parental feedback has been positive so far. A question was asked about the possibility of nursery children being able to use the after school club but NG explained that this was not possible due to the age of the children and staff ratios.		
4.	Road traffic survey This is still ongoing. NG is going to investigate whether the Parish Council will carry out the survey instead of RBWM.	NG to approach Parish Council.	NG
5.	Trips A question was asked about trips and how they are planned. NG explained that teachers plan based around the curriculum and that teachers had been asked to start planning trips by half term. There have been letters sent out regarding the Year 6 residential.		
6.	Lunchtime		

	<p>NG explained the new system at lunchtime where children are not segregated by age group but instead the field is used for ball games and the playground for all other games. She said that there had been very few incidents so far this term.</p>		
7.	<p>Communication A parent commented that some children had not received letters home, for example High 5 club. NG explained that the website should be the first port of call for parents. The class pages are up and running but due to the system only one person can populate the website with information so it is slow.</p>		
8.	<p>Class reps A suggestion was made that class representatives should be chosen to represent parents at school council meetings and possibly PTA meetings. Parents could then pass on questions and suggestions to their rep who could bring them to the meeting.</p>		
9.	<p>Lunchtimes There was a concern raised about Year 4 children not having enough time to eat their lunch. NG reassured parents that children would be allowed time to finish eating and that there was a rota for which class had the last slot for lunch. There is also a new system using coloured trays for different lunch options which is speeding up the whole process.</p>		