

**Minutes of the Parent Council Meeting
Tuesday 22nd March 2016**

	Key Points of Discussion	Action Points	By whom and when
1.	Welcome and Terms of Reference Mr Harris welcomed the assembled parents and thanked them for their time. He shared the Terms of Reference and explained the remit of the Council	Terms of Reference to be shared on the website	RH - now
2.	Caterlink Staff from Caterlink shared food samples with parents and talked through the summer menu. They also invited parents to attend their forum in April at the Town Hall in Maidenhead. We discussed some of the strategies they will be using to ensure the children understand their food choices (tasting pots, photos of the food, taster sessions for parents). Mums were very positive about the tasters available at Mums in School day. There was a question about how afternoon Nursery children can select their meals.	How do afternoon Nursery children choose meals?	RH to follow up with EA
3.	Communication There has been much progress on this front. Parents appreciate the weekly newsletter and the use of text/email systems. Mums were very positive about Mums in School Day.		
4.	Extra-Curricular Activities Following the review of wraparound care, Mr Harris updated the parents that governors have agreed to take this in house from September. Parents were very pleased about this decision	RH to follow up and ensure provision is in place by September	RH/AS
5.	Healthy Schools Initiative We need to ensure the Healthy Eating Policy is reviewed and shared with all parents	Review Policy	RH/LM
6.	Road Safety Parents mentioned traffic in Datchet and how dangerous the roads outside school are. RH has previously contacted RBWM about conducting a traffic survey but there has been no progress	RH to chase up with RBWM	RH – April 2016

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	on this.		
7.	Drinking Water Water Fountain will be installed in the canteen	Installation of water fountain	AS – summer 2016
8.	Attendance and Punctuality We had a discussion about attendance and RH asked for any ideas as to how this can be improved. Whilst the absence line reduces workload for office staff, parents wondered whether it makes it too easy for parents to phone in?	RH will follow up to see how often this facility is used	RH – summer 2016
9.	Nursery Carpet A parent mentioned that as parents constantly walk through the classroom, the carpet becomes quite dirty.	RH to monitor and discuss if there might be an alternative route for parents.	RH/AMc
10.	Date of next meeting The next meeting will be held on 09/06/16 at 6.30pm	Reminders in the newsletter in advance	RH/AS –Term 5

We would appreciate feedback, comments and suggestions from all parents. Please email rharris@datchetstmarysacademy.co.uk if you would like to contribute but are unable to attend the meeting.