

### Minutes of the Parent Council Meeting

Thursday 9<sup>th</sup> June at 6.30pm

	Key points of discussion	Action points	By whom and when
1.	<p><b>After-school care</b> RH gave more information on the after school club which is going to start in September. It will go up until 6pm and will cost £10 for a full session. There will be the option for parents to use and pay for part of the session and it will be available on an ad hoc basis like the breakfast club. They are currently advertising externally for a supervisor and it will be located in the canteen. A parent asked about childcare vouchers and RH confirmed that they would be accepted as they are for breakfast club.</p>	<p>RH to publicise the after school club with details of cost etc to parents.</p> <p>RH to check with AS about how childcare vouchers can be used.</p>	<p>RH – by end of June 2016</p> <p>RH – ASAP – note has gone in the newsletter</p>
2.	<p><b>Road traffic survey</b> A parent asked if this had been done yet. It has not so RH will chase up.</p>	RH to chase up with RBWM	RH – by end of June 2016
3.	<p><b>Water Fountain</b> This has not yet been installed in the canteen.</p>	RH to chase up installation of water fountain.	RH and AS - ASAP
4.	<p><b>Nursery carpet</b> This was mentioned as a concern at the last meeting. RH said that the nursery classes will be moving room in September so access to the room across the carpet will no longer be an issue.</p>	Issue Closed	
5.	<p><b>Staffing for 2016-17</b> RH confirmed that staffing has been sorted out for next year but it was still too early to inform parents and children which teachers would be teaching each class but that each class would have the opportunity where possible to meet their new teacher before the end of term. He did confirm the following classroom changes: Nursery to move into the current Y3 classroom, Reception to stay the same, Y1 to move into nursery. Y2 will be in the current Y2 classroom and current Y1 Sycamore classroom, Y3 move into current Y1 Willow</p>	<p>School will send out letter to confirm staffing with the end of year reports</p> <p>RH to check pupil numbers and room capacity for Y6 in September</p>	<p>RH – 12<sup>th</sup> July 2016</p> <p>RH with AS – by end of June 2016</p>

	<p>classroom and Y4,5 &amp; 6 to stay the same. A parent raised a concern about the size of classes and rooms. RH said he would look into the class sizes and make sure the rooms allocated were big enough.</p> <p>A parent asked how the staffing decisions were made and was concerned about certain classes who had experienced a lot of change during their time in the school. RH replied that they took into account the needs of the children and the experience of the staff.</p>		
6.	<p><b>School leadership changes</b></p> <p>A parent asked for clarification on the changes to leadership. RH confirmed that Miss Green would be Head of School and that an Executive Head would be appointed, however this appointment is still in the pipeline. A parent asked what the role of a Head of School was. RH explained that this would be an operational role, focusing on the day to day running of the school and that the Executive Head would be focused on leading the strategic direction of the school. The decision to look for another Executive Head was led by the difficulty of recruiting head teachers and the advantages of partnerships with other schools; however there is no reason why the school couldn't revert to a more traditional head teacher in the future.</p> <p>Another parent asked about Multi Academy Trusts (MATs). RH explained that it was not feasible to remain as a stand-alone academy so being part of a MAT was something that the governors were going to consider.</p>	<p>More information about MATS and future leadership will be shared with parents when appropriate</p>	<p>Chair of Governors – when appropriate</p>
7.	<p><b>Secondary school options</b></p> <p>A parent asked if there could be more information and support given to parents with children in Y4 and above in terms of choices for secondary schools. It was suggested that parents of Y6 children could give advice and that an information evening for parents would be helpful.</p>	<p>RH will do some research to find out what advice might be available</p>	<p>RH by end of June 2016</p>

8.	<b>School trips</b> A parent raised a concern that some classes have not had as many trips as others and that the costs of the trips are high. RH replied that the teachers are responsible for planning trips and that there could be more strategic planning of trips at the beginning of the year. The high cost of the trips mainly comes from travel.	RH to ensure school plans ahead and informs parents of upcoming trips and visits in advance	NG – Autumn term 2016
9.	<b>Behaviour of older siblings at pick up time</b> A parent raised a concern about the behaviour and bad language of some older siblings at pick up time. RH said that a message could be sent out to remind parents and siblings about the expectations for behaviour on school grounds.	RH to organise for a message to be sent out.	RH – 10 <sup>th</sup> June – also a note in the newsletter
10.	<b>Extracurricular activities</b> A parent thanked RH for the extracurricular activities her child had been involved in, in particular the Y4 Maths and Poetry competitions which had helped to build confidence.	Continue to plan regular and varied extracurricular activities	Autumn Term onwards
11.	<b>Healthy Eating Policy</b> This matter is still pending from a previous meeting.	RH will draft a policy for governor approval which will then be shared with parents	23/06/16 Standards Committee meeting